



CFHS Frederic A. McGrand Trust - Application for Grant

Please read the attached information on the CFHS Frederic A. McGrand Trust Fund (Guidelines and Criteria, Grant Checklist and the McGrand Trust History) before completing this application. Only applications requesting support for humane education programs will be considered by the McGrand Trust Management Committee. Joint applications from two or more organizations are acceptable. ***Incomplete applications will not be accepted.*** Please refer to the checklist to ensure all relevant information is included.

The CFHS McGrand Trust Award application *must* include the following documentation:

A title page that includes:

- Name of organization
- Organization's charitable number (if applicable)
- Contact person
- Mailing address
- Telephone number
- Fax number
- E-mail
- Grant amount requested
- Project title
- Single or joint organization application? If joint, please list all organizations

A written proposal that includes:

- Legal status of applicant organization(s) (e.g., incorporated, registered charity, etc.) and brief outline of the general work of the organization(s)
- Statement of number of members
- A copy of your organization's most recent annual financial statements (audited if available) and current year budget
- A detailed project description including:**
 - Need for the project
 - Protocol
 - Target audience(s)
 - Budget
 - Project leader's name and qualifications
 - Timeframe for completion of project
 - Proposed method of evaluation of project
- Signature



Canadian Federation of Humane Societies

Fédération des sociétés canadiennes d'assistance aux animaux

Successful applicants will be asked to submit a written report and financial statements showing how their grant was used.

Note: If your organization previously received a CFHS McGrand Trust Grant we must have a copy of your written report on how the funds were administered before we can review a new grant application.

Please send completed applications, postmarked no later than Tuesday February 28, 2012 to:

*CFHS McGrand Trust Management Committee
Attention: Kim Elmslie
102 - 30 Concourse Gate, Ottawa, Ontario K2E 7V7
fax: 613-723-0252
email: kime@cfhs.ca or info@cfhs.ca*