



APPLICATION FOR MEMBERSHIP

This form can be completed and submitted online or, if you prefer, sent to: Membership, % CFHS, 102-30 Concourse Gate, Ottawa, ON K2E 7V7; fax 613-723-0252

Part One: Basic Information

(Please Print)

Name of organization:			
Street address:		City:	Province:
Postal code:	Phone number: ()	Alternate phone number: ()	
Fax number: ()	Email:	Website:	
Charitable status number OR registered non-profit number:			
Executive Director or Chief Executive Officer (name):	Address <input type="checkbox"/> Same as above	Phone number <input type="checkbox"/> Same as above ()	
Email			
President (name):	Address	City, Province	Phone number ()
Email			
Treasurer (name):	Address	City, Province	Phone number ()
Email			
Manager or contact person:	Address	City, Province	Phone number ()
Email			
Has your organization previously been a member of the CFHS? <input type="checkbox"/> Yes (from: _____ to: _____) <input type="checkbox"/> No			
What are your key expectations of your membership with the CFHS? (briefly)			



Part Two – Membership Criteria Checklist

The following criteria are mandatory requirements in order for any animal welfare organization to be eligible for membership in the Canadian Federation of Humane Societies (CFHS).

In the space provided next to each of the criteria, please signal your organization's compliance with the criterion by way of your initials.

Please note that the CFHS is proud to consider itself an animal welfare organization. For more information on the animal rights and animal welfare spectrum, please see the "Who We Are" section of our website (www.cfhs.ca).

INITIAL	MEMBERSHIP CRITERIA Organization applying for membership...
	Is willing to accept and support the CFHS as its national voice on national animal welfare issues
	Has registered not-for-profit or charitable status
	Is: <ul style="list-style-type: none"> • objective in promoting progressive improvement of animal care • a recognized/credible voice for animals in its community • law-abiding; functions within the law
	Is prepared to act in accordance with CFHS by-laws, including payment of dues <i>(to receive a copy of the by-laws, please contact us at 1-888-678-2347 ext. 12 or info@cfhs.ca)</i>
	Provides humane education/advocacy/outreach or sheltering of homeless animals
	Promotes and demonstrates a humane philosophy
	Supports the CFHS's willingness to work with any organization with the goal of improving animal welfare
	Operates in an ethical manner, with: <ul style="list-style-type: none"> • integrity • transparency • accountability
	Operates exclusively within Canada



Part Three – Member Applicant Profile

Date charter granted:		Charter granted by:	
Geographic area of jurisdiction/service:			
Please check the category that best identifies your organization:	<input type="checkbox"/> A national animal welfare organization	<input type="checkbox"/> A provincial animal welfare organization	
	<input type="checkbox"/> An independent local animal welfare organization	<input type="checkbox"/> An independent local animal welfare organization with provincial affiliation	
Number of employees:	Number of volunteers:	Number of board members:	
What are the main programs and services you provide in your community?			
What activities or events does your organization use to engage the community?			
Does your organization do cruelty investigations <input type="checkbox"/> for companion animals? <input type="checkbox"/> for livestock?			
Does your organization include an on-site animal sheltering facility? <input type="checkbox"/> Yes <input type="checkbox"/> No			

IF YOUR ORGANIZATION OPERATES A SHELTER:

Does your shelter have an adopt-a-thon?	
Are all cats/dogs spayed/neutered before they are adopted out?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you sell pet licensing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your shelter open-admission?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What temperament assessment system do you use, if any?	
What adoption-matching program do you use, if any?	



Authorization

I, _____ am duly authorized by the Board of Directors of the
Name (please print)
_____ to apply for agency membership in the Canadian
Name of organization (please print)
Federation of Humane Societies.

Note to applicant: The CFHS Board of Directors requires this form be completed and returned to the Canadian Federation of Humane Societies before your application will be considered for approval.

Name (please print)

Signature

Date

I request the CFHS announce our membership, if accepted:

- On the CFHS website
- In the CFHS *eNews bulletin* (sent electronically to members and non-member humane societies & SPCAs)
- In the CFHS *Hum@ne News* (sent electronically to the public)
- In the *Animal Welfare in Focus* newsletter (with details from the profile questionnaire and an opportunity to review the text prior to print)
- All of the above

Attachments to include with your application

The Rules and Regulations of the CFHS require that a copy of the most recent financial statement of the organization accompany each membership application. This statement is used to calculate the membership fee.

In order for your application to be considered, please include a set of your organization's most recent financial statement. Audited statements are preferred, but are not required.

Please also include copies of any promotional brochures or other material you feel will contribute to our understanding of your organization's roles and responsibilities.

Note on membership fees: Annual membership fees are based on 2/5 of 1% of the member organization's operating income, exclusive of bequests, fees for service, government contracts and building funds, with a minimum of \$50.00 to a maximum of \$3,000.00. In 2010, 32 percent of membership fees were less than \$250.

You will be notified of the CFHS Executive Committee's decision no later than three months after your application has been received.

Having trouble with your application? Our staff is available toll-free between 8 a.m. and 4 p.m. EST to answer any questions you may have. Please contact Lori Waller, communications coordinator, at 1-888-678-2347 ext. 12 or info@cfhs.ca.